I have no financial or commercial interests to disclose.
Office of Faculty Development
2018-2019

• Organized over 40 programs and events for the faculty of Howard University
• Collaborated with faculty to enhance the University and faculty
• Provided programs including the Junior Faculty Forum, Chair Leadership Academy, Junior Faculty Writing and Creative Works Summer Academy, the monthly University Reception, the Faculty Development Leads Committee and other programs.
Scholarly Production Workshops

Eight workshops from September through April. Topics included:

- How to Turn the Written into the Spoken, September 2018
- It’s Not Their Clock: The Politics of Time in Scholarly Publishing, April 2018
- How to Produce Award Winning Scholarship, February 2018

Excellent subjects of interest to faculty and graduate students:

- How to negotiate salary
- Promotion & Tenure
- Research and technology

Dr. Gregory Hampton, Professor of African American Literature in the Department of English, facilitates the monthly workshop.

- Each workshop has provided information to an average of 14 faculty members per session. The workshops have been held in the Browsing Room in Founders Library.
<table>
<thead>
<tr>
<th>1</th>
<th>Information Sessions</th>
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<tbody>
<tr>
<td><strong>The 2018 Summer Academy</strong></td>
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<tr>
<td>• Two info sessions are held to familiarize faculty with the program</td>
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<table>
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<tr>
<th>2</th>
<th>Application Process</th>
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<tbody>
<tr>
<td>• Computerized application process held in January 2018</td>
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<tr>
<td>• 33 applications were received for 2018</td>
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<tr>
<th>3</th>
<th>Review Process</th>
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<tr>
<td>• 33 applications reviewed by directors and co-directors.</td>
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<tr>
<td>• 29 applicants notified of acceptance.</td>
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<th>4</th>
<th>Orientation Session</th>
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<td>• Applicants met to learn the rules, regulations and commitment required.</td>
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<th>5</th>
<th>Off Campus Retreat</th>
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<td>• All participants attended an off campus retreat in Wintergreen, Virginia.</td>
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</table>
2018 Summer Academy

6. Research Orientation
- 18 Faculty Scholars presented original research
- 10 Scholar Coaches evaluated presentations

7. Summer Brown Bag Presentations
- Four brown bag programs held in the summer on different topics
- Visit to the Library of Congress included, with over 20 members of the Academy attending

8. Submission Deadlines
- 18 Faculty Scholars turned in articles with a goal of publishing in a reputable journal
- All papers were accepted for publication in a journal

9. Closing Ceremony
- The Academy has had a closing ceremony for each of the last two years. The 2018 ceremony was held on October 17, 2018.

10. Planning begins for the next cohort
- Directors and co-directors convene shortly after the closing ceremony to begin the planning for 2019.
The Chair Leadership Academy

This program is sponsored by the Howard University Office of the Provost and the Andrew W. Mellon Foundation and it is required participation for all new Chair, Associate Deans, and Associate Chair appointments. As of September 2018, there are 34 graduates of the Chair Leadership Academy representing 11 of Howard University’s 12 schools and colleges. This number represents approximately one-third of the Department Chairs and Associate Deans serving the University today.

The Department Chair is a critically important leadership role in the University, with many duties and responsibilities to the institution that involve faculty, staff, and students. The Chair Leadership Academy is designed to help you to lead your department effectively and efficiently. This initiative was developed with significant input from Howard University Chairs and Deans, and a small working group of current and former chairs known as “the Kitchen Cabinet,” as well as an examination of the scholarly literature on this topic, and best practices from other similar leadership programs in the United States.

The Academy is a seven-month program that will meet regularly to address a range of issues confronting department chairs and associate deans. The issues include applicable employment laws and university policies regarding faculty, departmental operations like putting together a class schedule, understanding budgets, leveraging technology in teaching, research and service, developing a strategic plan for your department, and cultivating a culture of excellence and assessment in your department.
The Junior Faculty Forum – A monthly program geared towards the junior faculty seeking promotion and tenure. A forum is held each month from September through April.

**Selected Topics**
- Top 5 Tips to be an Effective Teacher
- Imposter Syndrome with Dr. Stacie LeSure
- An Overview of the APT Process
- Research at Howard
The University All-Faculty Reception

All faculty of Howard University are invited to attend the monthly Faculty Receptions sponsored by the Office of the Provost. The receptions are held on the first Thursday of each month, from September to April. All faculty are invited and welcome and we especially encourage faculty new to the University to come out and mingle with your new colleagues.

At the receptions, the Office of Faculty Development hosts “Interest Tables” for faculty to engage with one another on current topics. The “Interest Table” is a way for faculty with a common subject matter interest to meet each other even though they may be in different departments and/or in different Schools and Colleges. The receptions have been well attendend, with an average of 30 faculty at each reception.
An Online Presence

The Office of Faculty Development is easy to access from the Howard University Web site. Connect with us at https://www2.howard.edu/provost/faculty-development for updates, information, schedules, and photos from our seminal events.

The Office of Faculty Development engages the University community on Twitter @HUFACDEV. We regularly share program updates, articles, scholarship and grants opportunities, writing tips, faculty development ideas, news from the University’s Schools and Colleges, photos, and much more.
The Office of Faculty Development

Associate Provost for Academic Affairs
- Okianer Christian Dark

Program Manager for Faculty Development
- Jacqueline Young

Administrative Assistant
- Deborah Elliott